



Khushal Khan Khattak University, Karak
Directorate of Quality Assurance (DQA)
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Revisit panel report and compliance plan against HEC based Post Graduate Program Review 2023-24

Findings as per PGPR Report		Compliance plan		
s.no	Description of Findings	Description of plan	Responsible person	Tentative Date of Completion
1	No senior faculty members, i.e., Professors and Associate Professors, are available in all academic departments. Furthermore, many statutory positions i.e. Deans and Chairpersons of the faculties are lying vacant.	The positions of senior faculty members i.e. Associate Professor and Professor in the respective departments have already been advertised and the recruitment process has been initiated. However, the selection process has been delayed due to the non-availability of a permanent vice chancellor since March 2023. Since there are no senior faculty members i.e. professor, therefore, the positions of Dean and Chairpersons are lying vacant	Vice Chancellor/Registrar	31.12.2024
2	All key administrative positions are on additional charge as there is no permanent registrar of the University. The committee recommends that these positions may be filled on an urgent basis before the start of the new semester.	The position of Registrar has already been advertised and the selection is in the process. Further, the promotion of the existing administrative officers has been due for a long time but the promotion process has not yet been completed	Vice Chancellor	31.12.2024
3	It was observed that due to the non-availability of senior faculty, i.e., Chairpersons, the meetings of Departmental Board of Studies could not be convened.	There is provision in section 5.1 on Page 152 of Academics Rules 2021 of the university duly approved by the relevant statutory bodies i.e. Academic council and syndicate that Head of Department (HoD) could act as convener of BoS. The aforementioned rule is reproduced here. <i>The Chairperson/Chairperson/</i>	Academic Council/Syndicate	

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	<p>subsequently share this information with all academic departments.</p> <p>v) The university library offers ample seating space for students.</p> <p>vi) New books will be made available after consultation with the academic departments of the university.</p>		
<p>6 No access available to online books and databases for research purpose. Subsequently, no cataloguing software was available and used for managing indexing of the books. It is recommended that the subscriptions of the latest research journals and database should be procured to facilitate students and faculty for research</p>	<p>vii) The university currently possesses an automated Microsoft Access database for cataloguing books and library resources. Additionally, efforts are underway to implement an ERP-based module for the library section.</p> <p>viii) The university library provides access to HEC databases. However, a request will be submitted for approval to subscribe to the Emerald Database for use by various academic departments.</p> <p>ix) A training session will be arranged by the central library's in-charge to train faculty members and students on utilizing HEC databases for academic purposes.</p> <p>x) The in-charge of central library will coordinate with the Higher Education Commission regarding subscription rates for other databases and will subsequently share this information with all academic departments.</p> <p>xi) The university library offers ample seating space for students.</p>	<p>Director IT</p> <p>Head Librarian</p>	

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	<p>(ii) New books will be made available after consultation with the academic departments of the university.</p>		
<p>7 Foreign and local evaluators' names have not been approved by the relevant bodies. It is therefore recommended that the same way be approved by the relevant forums. moreover, evaluators must not be below the rank of Assistant Professor in the relevant subject.</p>	<p>A pool of about 40 foreign and local evaluators would be formed and approved from the statutory bodies. As per Sections 31.1.1, 31.1.1.2, 31.2.1, 31.2.2 & 31.2.3 of Khushtal Khan Khattak University, Karak MPhil/MS/PhD Regulations 2020, the vice chancellor would pick the names from the proposed list of evaluators for the final evaluation of the theses/dissertation. The evaluators would not be below than the rank of Assistant Professor.</p>	<p>ASRB Academic Council Syndicate</p>	<p>31.12.2024</p>
<p>8 Relevant supervision of post graduate scholars by specialized faculty members is the real essence of research culture. During the review, it was pointed out that PhD scholar(s) were supervised by non-specialized supervisors. It is, therefore, recommended that relevant supervisors duly approved by ASRB/BASR must be allocated to the scholars.</p>	<p>The PhD scholars will be supervised by the specialized faculty in the future. The observation pointed out by the HEC-based Graduate Programs Review panel would be addressed and the relevant supervisors would be approved from Advance Studies and Research Board.</p>	<p>ASRB Academic Council Syndicate</p>	
<p>9 There is no standard words limit specified by the University for PhD, M.Phil/MS, or Equivalent programs theses, which may create complications. This serious concern must be addressed on an urgent basis</p>	<p>The concerned Board of Study has been authorized to specify the standard words of PhD, M.Phil/MS, or equivalent programs theses. Each department would prepare its manual regarding research theses</p>	<p>ASRB Academic Council</p>	
<p>10 During the Covid-19, open book comprehensive exams were conducted online, and the students submitted the paper(s) in the scanned format without checking the similarity index of the same</p>	<p>Since it was first national disaster of its nature and the students were treated accordingly. Afterward, no such practice has been adopted nor in future will be adopted in normal circumstances.</p>	<p>Academic Council</p>	
<p>11 Timeline and time duration for M.Phil/MS/Equivalent programs was not observed. It is strongly recommended that the minimum and maximum time duration along</p>	<p>The Higher Education Commission Graduate Education Policy 2023 has already been adopted by the University from Fall 2023 semester and this observation has been addressed.</p>	<p>ASRB Academic Council Syndicate</p>	

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	with the timeline for completion of these degrees should be followed.			
12	The University surpassed their approved admission policy enrollsments of doctoral scholars i.e. they did not conduct any admission interview while the weightage criteria were carrying 10% marks for the interview. Moreover, certain other admissions irregulars in Graduate Programs were also observed as given below: i. Accord of admissions to some students with violation of minimum marks required for qualifying the admission test. ii. Some students provided the GAT General Tests qualified for admission of other universities and other programs.	Earlier, there was no clear policy of admission to the students of graduate programs but after the adoption of graduate education policy 2023 of HEC, the issue has been resolved.	Academic Council	
13	The university has arranged a hostel facility for girls from Govt. Girls College, KDA, Karak through proper agreement for a duration of three years. However, the agreement expired in February 2023 and has not been renewed. The outstanding due since 2014 were also not cleared. This could create	A new agreement regarding the female hostel between the University and the girls' degree college is under process and the issue would be resolved amicably.	Works Directorate	31.12.2024

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	problems for female students residing in the girls hostel.			
14	Some of the universities policies were found vague i.e., the criteria for publication as a requirement for a doctoral degree was to publish a paper in HEC recognized journals with no clarification of different requirements for sciences, arts and humanities, social sciences, and languages. Moreover, the admission policy did not mention the passing marks of the tests conducted for PhD, M.Phil/MS or Equivalent programs.	With the adoption of Graduate Education Policy 2023 of HEC the observation about publishing of a paper in HEC recognized journals for PhD scholars in sciences, arts and humanities, social sciences and languages has been resolved. Moreover, the admission policy regarding the passing marks of the test conducted for PhD, M.Phil/MS or equivalent programs has also been addressed.	Academic Council Syndicate Senate	
15	It was noted that faculty members who were engaged in additional administrative assignments i.e., preparation of Self-Assessment Reports by program Team Members were overloaded. The committee recommend that faculty members engaged in such assignments should be accorded with the exemption of courses.	Due to limited faculty and staff, it is difficult to reduce the workload of the faculty and staff engaged in the preparation of Self-Assessment Reports. However, the case will be placed before the relevant forums.	Vice Chancellor Registrar Selection Board	31.12.2024
16	There was no proper mechanism available for evaluation and analysis of teachers' evaluation, course evaluation and graduating students program evaluation. It was noted that the data obtained were being evaluated by the	For the sake of privacy and addressing the observation, the QEC section will conduct and analyse three online surveys including Teachers' Evaluation and Course Evaluation by students and graduating students survey. The QEC staff would give orientation to the students before the launch of the surveys in the absence of their teachers regarding the importance of the surveys to		

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	<p>faculty members without any privacy controls. It is strongly recommended that such evaluations must be conducted and analysed by the QEC officials itself ensuring the privacy of data.</p>	<p>evaluate the teachers and courses impartially and transparently.</p>		
17	<p>It is recommended that the TTS criteria must be in line with HEC statutes and guidelines issued from time to time. Faculty members may be facilitated in attending /participating/organizing research seminars, workshops, colloquium, and conferences.</p>	<p>The university TTS policy is followed in letter and spirit which is in line with HEC TTS criteria and guidelines issued from time to time. They are allowed to attend/participate/organize research seminars, workshop, colloquium and conferences.</p>	University Administration	
20	<p>Laboratories were found to be neglected in term of operationalization of the instruments and cleanliness. Moreover, the laboratories with all the essential apparatus are solicited for conduction research.</p>	<p>For the operationalization and maintenance of the laboratories instruments, permanent staff could not be appointed due to absence of regular vice chancellor since March 7, 2023. However, positions had been advertised for it.</p>	Regular Vice Chancellor appointment	31.1.2025
21	<p>There must be a standardized program specification Proforma and course ingredients including program learning outcomes and course learning, so that the learning of the students may be sink to final program learning outcomes.</p>	<p>The University has revised and implemented the course outlines according to the graduate education policy 2023 of HEC.</p>	ASRB Academic Council	Accomplished
22	<p>All the courses at graduate level shall be approved from the concerned hierarchical statutory bodies. No courses in the graduate programs be thought without formal approval from statutory bodies.</p>	<p>All the graduate level programs have been approved from the concerned hierarchical statutory bodies; however, more stringent line of action would be followed.</p>	GSC/ASRB Academic Council Syndicate	Accomplished
23	<p>It is worthy file to mention with grave concern that most of the observation highlighted in the GPR conducted by the HEC for the year 2020 are not yet incorporated and implemented.</p>	<p>Mostly observations highlighted in the GPR conducted by the HEC in the years 2020 have been addressed, however, the remaining observations are being addressed.</p>	University Administration	Accomplished

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